

## **Minutes of the Regular Meeting of the East Windsor Regional School District Board of Education June 9, 2008**

The Board of Education of the East Windsor Regional School District held a regular meeting on **Monday, June 9, 2008** at the Hightstown High School cafeteria.

### **ITEM 1: WELCOME / SUNSHINE NOTICE & FIRE CODE**

Board President Alice Weisman called the meeting to order at 7:35 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building located at 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.” Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

**Members Present:** Stuart Dolgon, Bruce Ettman Suzann Fallon, Bonnie Fayer, James Hauck, Robert Laverty, Susan Lloyd (until 9:35), Kennedy Paul, and Alice Weisman

**Also Present:** Kurt Stumbaugh, Business Administrator/Board Secretary  
Ron Bolandi, School Superintendent  
David Coates, Board Legal Counsel.

### **Compliance with Fire Code:**

Ms. Weisman made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Ms. Weisman pointed to the emergency exit.)

### **ITEM 2: PLEDGE OF ALLEGIANCE**

Ms. Weisman asked those present to join in the pledge of allegiance to the flag.

### **ITEM 3: A. APPROVAL OF AGENDA**

Having read the material received Mr. Laverty moved, seconded by Ms. Lloyd, to approve the agenda. On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Mr. Hauck, Mr. Laverty, Ms Lloyd, Mr. Paul, Ms. Weisman.  
Members voting no: none. Members abstaining: none. Motion to approve was carried: unanimously.

## **B. RESOLUTION: EXECUTIVE SESSION**

Mr. Lavery moved, seconded by Ms. Fayer to approve the following resolution:

**BE IT RESOLVED**, that the EWRSB Board of Education will hold two executive sessions during its regular meeting on Monday June 9, 2008. These closed sessions concern:

1. Personnel Matters
2. Litigation
3. Contract Negotiations

Minutes of these closed sessions will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Mr. Hauck, Mr. Lavery, Ms Lloyd, Mr. Paul, Ms. Weisman.

Members voting no: none. Members abstaining: none. Motion to approve was carried: unanimously.

## **ITEM 4: RECOGNITION AWARDS**

A. Ms. Debbie Feaster, Director of Elementary Programs & Personnel, presented the 2007-08 Teachers Governor Recognition Awards to the following recipients of each school:

1. Patricia Goncalves – PLD
2. Linda Katz – EMK
3. Barbara Klapsogearge – WCB
4. Thomas Mahoney – MHK
5. Phyllis Vannozzi – HHS
6. MaryAnn Wherley – GNR

Board President, Alice Weisman, and District Principals, Ms. Alix Arvizu and Ms. Avis Leverett recognized the following individuals with an award certificate for the following:

- B. District/County Teacher of the Year – Maureen Dynarski
- C. Franco Paoletti, Teacher, HHS – Outstanding High School Chemistry Teacher Award by the American Chemical Society.
- D. Suzanne Werner – MHK – for Winning First Place for her Lesson Plan submitted to the Chemical Educational Foundation.
- E. Joanna Friedland – MHK – for her Winning Lesson Plan on Baseball and the Weather submitted to the Philadelphia Inquirer.
- F. Parent Ken Nathanson – for his Commitment to Volunteer Work at the Kreps Middle School.
- G. Wanda Emley – for her support in the Patriots Pen Competition at the Kreps Middle School.
- H. Greater Hightstown Juniorettes for Volunteer Work.
- I. Student Craig Fishbach for his Nomination to the Junior Presidential Youth Inaugural Conference.

## **ITEM 5. EXECUTIVE SESSION – PERSONNEL**

The Board went into its first closed session

## **ITEM 6. FIRST READING OF POLICY 39712 DISTRIBUTION OF NON-SCHOOL MATERIALS**

Ms. Kearns, Curriculum Supervisor, discussed the First Reading of Policy #9712: Distribution of Non-School Materials as submitted.

**ITEM 7. SECOND READINGS OF BOARD POLICIES**

- A. POLICY #5843 – BEFORE & AFTER SCHOOL KIDCARE PROGRAM**
- B. POLICY #7422 – SCHOOL INTEGRATED PEST MANAGEMENT PLAN**
- C. POLICY #9162 – ATHLETIC CODE OF CONDUCT**

Mr. Lavery moved seconded by Mr. Hauck to approve the policies # 5843, 7422, & 9162 as submitted. *(Board Policies are on file and available for review in District Administration offices.)*  
On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Mr. Hauck, Mr. Lavery, Ms Lloyd, Mr. Paul, Ms. Weisman.  
Members voting no: none. Members abstaining: none. Motion to approve was carried: unanimously.

**ITEM 8. OVERNIGHT FIELD TRIP MHK 8 TH GRADE BAND & CHORUS TRIP TO LANCASTER, PA**

The Board was provided information regarding the 8<sup>th</sup> grade annual overnight band & chorus trip.

**ITEM 9. CURRICULUM PRESENTATION**

A presentation was introduced by Assistant Superintendent for Curriculum, Technology & Grants, Michael Dzwonar. Ms. Mary Griffin, Curriculum Supervisor gave a detailed presentation of curriculum status . Ms. Weisman and several other board members expressed excitement and optimism at the new initiatives. Ms. Debbie Feaster gave a presentation on K-5 spelling & writing. The testing of incoming Kindergarten students was discussed. An overview of the spelling curriculum and of the handwriting curriculum was given. The District supply list was presented. Ms. Fallon thanked Ms. Griffin, Ms. Feaster, Mr. Dzwonar, and the principals for all their hard work.

**ITEM 10. ANNOUNCEMENTS**

The Superintendent gave an update on the school year winding down with such events as senior awards, world language program, athletic awards, MHK graduation on June 18, HS graduation on June 19 and K-5 promotions. The last day for students is June 19<sup>th</sup>, and for teachers: June 20, 2008.

**ITEM 11. FIRST OPPORTUNITY FOR PUBLIC COMMENT:** None.

**ITEM 12. FIRST OPPORTUNITY FOR BOARD MEMBER’S COMMENTS**

Ms. Fayer reported on the Governor’s teacher conference.  
The Superintendent reported on a statistical analysis of April 2008 election.  
Ms. Weisman shared her excitement with the changes in the Middle School.

**ITEM 13. MOTION TO APROVE ROUTINE ITEMS BY EXCEPTION**

Mr. Lavery moved, seconded by Ms. Fayer to approve the by exception items listed below as submitted. *(Additional information and copies of these exception items are on file in the Board Secretary’s office.)*

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Mr. Hauck, Mr. Lavery, Ms Lloyd, Mr. Paul, Ms. Weisman.  
Members voting no: none. Members abstaining: none. Motion to approve was carried: unanimously.

- A. Staffing**
- B. Out of District Placement**
- C. Professional Services for Students:** to approve INVO HealthCare Associates Inc.as submitted.
- D. Donation: Gift Card to the WCB School:** for 1,000 to Best Buy due to the participation of one of their students in the TV Show titles “Are you Smarter Than a Fifth Grader”
- E. Volunteers**
- F. Approval of 6, 7, 8 Science, and 6, 8 Social Studies and Kreps Pre-Algebra Curriculum** as posted on SharePoint.
- G. Approval of Amendment to FY08 No Child Left behind Grant, Title IID.:**  
- to transfer funds (\$1,074) from the supplies account to the outside purchased services account to cover Techspo registration.
- H. Accept and Approve the EWRSD Bilingual/ESL Program Plan for 2008-11 for submittal to the Department of Education.**
- I. Approval of Minutes: April 28, 2008, and May 12, 2008**
- J. Food Service Program**
- The District is satisfied that the current food service management company (Chartwells) is operating the program in an effective, efficient manner and in accordance with the contract terms. It is in the best interest of the District to exercise it option to renew the 2007-08 base year contract for an additional one year term, for the 08-09 school year, as permitted by the base year contract.
  - The District establishes prices annually for the food service program. There have been significant cost increases for the food and supplies used in the operation. A moderate 10 cent increase to the meal prices is recommended to absorb some of these increased costs.
  - The District will expand its school breakfast program to include the High School for the 2008-09 school year. Students may purchase breakfast before school begins for 1.50. Those who qualify for free and reduced lunch are also entitled to receive breakfast as well as continue to receive their current benefits.
- K. Approval for Easement: EWRSD Property on Airport Road**  
In order to supply electric to a new development (Hamptons) in East Windsor, JCP&L will need to make changes on the existing pole line on block 48 Lot 16.01 along Airport Road, on property owned by the East Windsor Board of Education.  
Mr. Paul Hewins, Director of EWRSD Building & Grounds Department, surveyed the property line in question, and sees no problem with GPU relocating one light pole on District property.

**L1. Awards of Bids and Contracts: Natural Gas Service**

On October 24, 2005 the East Windsor Regional School District approved a resolution binding the District to purchase natural gas supply services thru ACES, (Alliance for Competitive Energy Services.) This Resolution authorized ACES to obtain bids for natural gas service on the District’s behalf through May, 2009.

ACES has awarded the winning bid to HESS Corporation to provide natural gas service to the EWRSD. HESS will begin to serve the District’s natural gas accounts in June, 2008 for a 24 month term.

**L2. Award of Bids and Contracts: Electric Service**

On October 24, 2005 the East Windsor Regional School District approved a resolution binding the District to purchase natural gas supply services thru ACES, (Alliance for Competitive Energy Services.) This Resolution authorized ACES to obtain bids for natural gas service on the District’s behalf through May, 2009 ACES has awarded the winning bid to HESS Corporation to provide natural gas service to the EWRSD. HESS will begin to serve the District’s natural gas accounts in June, 2008 for a 24 month term.

**M. RESOLUTION : Renewal of Membership NJSIAA**

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey August 26, 1979, it is necessary for member schools to adopt by resolution membership in the NJSIAA (New Jersey State Interscholastic Athletic Association).

**RESOLVED**, the Board of Education of School District No.1245, County of Mercer, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Hightstown High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

**N. RESOLUTION: Capital Reserve Deposit**

The District currently has an ongoing need for certain capital expenditures including capital project closeouts, repayment of grant anticipation notes and to fund urgent roof repairs. So that the District's local share is available to fund these projects, it is prudent to reserve funds for these purposes.

**EAST WINDSOR REGIONAL SCHOOL DISTRICT  
CAPITAL RESERVE TRANSFER RESOLUTION**

**Adopted: JUNE 9, 2008**

**WHEREAS**, the EWRSD has projected unexpended appropriation amounts as a result of reduced requirements in the special education department and facilities department and;

**WHEREAS**, the State Department of Education allows transfers of these unexpended appropriations into the capital reserve accounts; and

**WHEREAS**, there exists a need for additional financial resources to complete the capital project closeouts, repay the grant anticipation note, and to fund urgent roof repairs within the District; now

**THEREFORE, BE IT RESOLVED**, that the EWRSD administration is directed to transfer \$1,000,000 into the capital reserve account.

Mr. Lavery moved, seconded by Ms. Fayer to approve the above stated resolution.

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Hauck, Mr. Lavery, Mr. Paul, Ms. Weisman. Members voting no: none

Members abstaining: none Motion to approve was carried: unanimously

**O. Health Insurance Renewal Rates 2008-09**

Our health benefits broker, HHR, obtained RFP'S (request for proposals) for insurance coverages. Results were received from Cigna, and 3 additional major insurance companies.

**P. Approval of 403(b) Plan Vendors**

The East Windsor Regional School District offers tax savings accounts to qualifying employees under IRS code Section 403(b).

The District contracts with financial service firms to provide the investment vehicles and the administration of the individual accounts owned by the employees.

**Q. Jonico Paving Contract**

As a result of formal bidding held in May, 2007, a paving contract was awarded to Jonico, in the amount of : \$415, 330.

Additional work is needed to pave the receiving parking lot at Hightstown High School. This will require a change order in the amount of \$19,475. to be added to the original contract.

Original Contract amount:	\$415,330
Change Order amount:	19,475
Revised Contract amount:	434,805

**R.1 Transportation Agreement: Mercer County Special Services School District**

The school district belongs to “The Mercer Cooperative Transportation System” for the purpose of sharing transportation expenses of special education students sent to private and other schools located outside of the school district. Mercer County Special Services School District is the lead agency for the system. Each year the school district approves a transportation agreement to remain part of the cooperative system.

**R.2. RESOLUTION – Transportation Agreements for Summer, 2008**

**BE IT RESOLVED** that the East Windsor Regional School District Board of Education approves the following joint transportation agreements for the extended Summer 2008 school year.

**West Windsor will be the “Host District” for the following routes:**

Route #	Host District	East Windsor Students	Summer School	Per Diem Cost	# of Days	Total
HR	WWP	1	New Road	\$52.48	30	\$1,574.25
TA	WWP	1	Titusville	\$68.33	30	\$2,050.00
UMDNJ	WWP	1	UMDNJ	\$59.19	35	\$2,071.56
EDEN	WWP	2	Eden	\$97.43	33	\$3,215.14

**S. Appointment of Auditor**

New Jersey statutes require an annual financial statement audit of every school district. Mr. Rodney Haines of the firm Holman & Frenia is the contracted auditor for the 07-08 school year. As the District is satisfied with the caliber of work performed by Mr. Haines and his staff, the business office is recommending that Mr. Haines be reappointed for the 2008-09 school year.

**T. Bill List**

The Bill and Claims Report must be approved by the Board of Education before being submitted for payment. It is recommended that the Board approve the bill list for \$1,691,615.48 as submitted.

**U. Award of Grants: VFW Post 5700 National Citizenship Education Grant**

The Hightstown-East Windsor VFW Post 5700 sponsors the VFW National Citizenship Education Teacher Awards program.

This year, two district teachers, nominated by their peers, were selected by the Mercer County VFW District to represent both our local post and the county in state competition.

The teachers are: Stuart Wexler- HHS and Matthew Berstein- MHK.

Local Post 5700 provides each teacher a 500.00 grant to be used for educational programs within the two schools. We appreciate their generosity and their support.

**ITEM 14. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ITEM 15. SECOND OPPORTUNITY FOR BOARD MEMBERS’ COMMENTS**

None.

**ITEM 16. EXECUTIVE SESSION**

The Board went held a second closed session at 9:40 p.m.

**ITEM 17. OPEN SESSION**

The Board returned to open session at 10:45

**ITEM 18. ADJOURN**

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**Kurt Stumbaugh, Board Secretary**