

## **Minutes of the Regular Meeting of the East Windsor Regional School District Board of Education, November 12, 2007**

The Board of Education of the East Windsor Regional School District held a regular meeting on Monday, November 12, 2007 at the Hightstown High School cafeteria. Board President Alice Weisman called the meeting to order at 7:35 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Stuart Dolgon, Bruce Ettman, Bonnie Fayer, Suzann Fallon, Robert Laverty, Vice President, Susan Lloyd, (Ms. Lloyd arrived after 8:00 p.m.), Kennedy Paul, Alice Weisman, President. Member(s) absent: Jim Hauck.

Also Present: Ronald Bolandi, Chief School Administrator  
Kurt Stumbaugh, Business Administrator/Board Secretary  
David Coates, Board Legal Counsel

### **COMPLIANCE WITH FIRE CODE**

The Board President made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Board President pointed to the emergency exit.)

### **PLEDGE OF ALLEGIANCE**

The Board President asked those present to join in the pledge of allegiance to the flag.

### **ITEM 3A - APPROVAL OF AGENDA**

Having read the material received Mr.Ettman moved, seconded by Ms. Fayer, to approve the agenda. (An additional agenda item: 11R- Food Service Mgt. Contract was added).

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr.Laverty, Mr. Paul, and Ms. Weisman.

Members voting no: none. Members abstaining: none. Motion was carried unanimously.

**Minutes of the Regular Meeting of the Board of Education November 12, 2007**

**ITEM 3B. RESOLUTION FOR CLOSED SESSION**

Mr. Ettman moved, seconded by Ms. Fayer, to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold a closed session during its regular meeting on November 12, 2007. This closed session concerns:

1. Personnel Matters
  2. Contract Negotiations
- (Item 3: Litigation was removed)

Minutes of this closed session will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman Ms. Fallon, Ms. Fayer, Mr. Lavery, Mr. Paul, and Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried unanimously.

**ITEM 4. BOARD RECOGNITION-BRISTOL-MYERS SQUIBB DONATION**

Mr. Bolandi introduced the Robotics Club Coordinator, Christopher Gregory and Mr. Dave Carle of Bristol Myers Squibb. Mr. Carle presented a check for \$15,000.00 as a donation to the HHS Robotics Club.

A brief recess was taken at this time. At 8:45 p.m. the meeting resumed with item 5.

**ITEM 5. OVERNIGHT FIELD TRIP – HHS- SUGARBUSH SKI RESORT**

**ITEM 6. BOARD POLICY – SECOND READING**

- A. Policy #5305 Health Services Personnel
- B. Policy #5306 Health Services to Non Public Schools
- C. Policy #5307 Nursing Services Plan
- D. Policy #5308 Pupil Health Records
- E. Policy #5310 Health Services
- F. Policy #5330 Administration of Medication
- G. Policy #5332 Do Not Resuscitate Order
- H. Policy #5335 Treatment of Asthma
- I. Policy #5530 Substance Abuse
- J. Policy #8505 School Nutrition
- K. Policy #8601 Pupil Supervision after School Dismissal

**Mr. Ettman moved, seconded by Ms. Fayer to approve the Board Policies as submitted.**

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, and Ms. Weisman. Members voting no: none. Members abstaining: none. Motion to approve was carried Unanimously.

**ITEM 7. BOARD POLICY – FIRST READING POLICY #8461-REPORTING VIOLENCE & VANDALISM, ALCOHOL & OTHER DRUG ABUSE**

Ms. Kearns gave highlights of the revisions. All are mandated by State and reflect existing current practices.

**ITEM 8. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ITEM 9. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS**

Ms. Fayer reported about the Atlantic City conference. Several in-service classes were attended. QSAC training was eye opening. The Board of Education self evaluation is mandated. Code of ethics and log of each meeting regarding progress on goals and objectives.

Mr. Dolgon reported on his attendance at conference classes; tenure, budget passage strategies.

Ms. Fallon reported on the global aspect of education.

Mr. Dolgon commented on Board communications-minutes are available quickly after the meetings. The agenda items for closed sessions are more specific.

Mr. Bolandi commented on the rapid updates of our web site and the excellent work done by district web site master Jill Horowitz.

Mr. Lavery commented that QSAC will be a very large undertaking but is pleased that our current practices support these requirements.

**ITEM 10. ANNOUNCEMENTS**

Mr. Bolandi wished all a happy and healthy Thanksgiving. There is a parent meeting on December 10<sup>th</sup>, 2007 at 7:00 p.m. in the High School cafeteria on Parent Portal for grades 6-12. The Elementary Portal up in September, 2008.

**ITEM 11. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

Mr. Ettman moved, seconded by Ms. Lloyd to approve the following agenda items by exception:

- A. Staffing
- B. Authorization for Emergent Hiring Pending Completion of Criminal History Check
- C. Student Admission to Hamilton Township Adult High School
- D. Approval of Travel and Related Expense - Reimbursements to Certified Staff
- E. Advisor Change for Non-Paid Extra Curricular Club
- F. Non-Paid Extra Curricular Club – HHS
  - 1.) Gaming Design & Research Club
  - 2.) Calligraphy and Crafts Club
- G. Volunteers
- H. Approval of HHS Basketball Team Seeking Donations to the V Foundation
- I. Out-of-District Placement
- J. Professional Services
- K. Board Secretary's Report
- L. Treasurer of School Monies Report

- M. Transfer Report
- N. Orders of Payment - Bill List

**Minutes of the Regular Meeting of the Board of Education November 12, 2007**

- O. Approval of Minutes for October 15 and 22, 2007
- P. Mileage Reimbursements
- Q. Readmission of Affidavit Students
- R. Approval of Food Service Contract (added at Mtg.)

Copies of these agenda items are on file in the Board Secretary's office for review.

On a roll call vote, Board members voting yes to approve the exception items:  
Mr. Dolgon, Mr. Ettman Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul,  
and Ms. Weisman. Members voting no: none.  
Members abstaining: none. Motion was carried unanimously.

**ITEM 12. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Jim Fidler commented on a public relations firm to help budget passage. The message in the past has not reached the target audience. Case study content could be presented in a beneficial manner in January /February, and published in media. Put as main topic in subject line of the Superintendent's newsletter. Mr. Bolandi and Mr. Lavery thanked Mr. Fidler for his comments.

**ITEM 13. SECOND OPPORTUNITY FOR BOARD MEMBERS COMMENTS**

Ms. Fallon followed up on a public relations firm vendor and alumni coordinator vendor.

**ITEM 14. CLOSED SESSION**

The Board held a closed session at this time.

**ITEM 15. OPEN SESSION**

**ITEM 16. ADJOURN**

Ms. Fayer moved to adjourn the meeting at 10:40 p.m.

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Kurt Stumbaugh, Board Secretary