

***EAST WINDSOR REGIONAL SCHOOL DISTRICT
HIGHTSTOWN, NJ 08520***

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
APRIL 16, 2009**

The Board of Education of the East Windsor Regional School District held a regular meeting on April 16, 2009 at 7:30 pm in the Board Training room, Administration Wing of HHS.

ITEM 1. WELCOME

Board President Alice Weisman called the meeting to order at 7:35 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Stuart Dolgon, Suzann Fallon, Bonnie Fayer, Robert Laverty, Susan Lloyd, Kennedy Paul, Alice Weisman.
Members Absent: Bruce Ettman, James Hauck
Also Present: Ronald Bolandi, Chief School Administrator;
Kurt Stumbaugh, Business Administrator/Board Secretary
David Coates, Board Legal Counsel.

Fire Code Compliance: The Board president made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Ms. Weisman pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

The Board president asked those present to join in the pledge of allegiance to the flag.

ITEM 3A. APPROVAL OF AGENDA

Having read the material received Mr. Laverty moved, seconded by Mr. Dolgon to approve the agenda.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Laverty, Ms. Lloyd, Mr. Paul, and Ms. Weisman. Members voting no: none. Abstaining: none. Motion was carried unanimously.

ITEM 3B. RESOLUTION FOR CLOSED SESSION

Mr. Lavery moved, seconded by Ms. Fayer, to approve the following resolution:

BE IT RESOLVED, that the Board of Education of the East Windsor Regional School District will hold a closed session during its regular meeting on April 16, 2009. This closed session concerns:

1. Personnel Matters
2. Litigation
3. Contract Matters
4. Negotiations

Minutes of this closed session will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Lavery, Mr. Paul, and Ms. Weisman. Members voting no: none Abstaining: none. Motion was carried unanimously.

ITEM 4. FIRST READING OF BOARD BYLAW

BYLAW 0142.1 NEPOTISM

Mr. Lavery moved, seconded by Mrs. Fayer to review the above bylaw submitted to the Board of Education for adoption/approval on second reading.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Lavery, Mr. Paul, and Ms. Weisman. Members voting no: none Abstaining: none. Motion was carried unanimously.

Discussion:

Can a Board member be a substitute? Mr. Coates, Board legal counsel, responded no.

Can a Board member's relative be employed in the District? Mr. Coates responded no.

ITEM 5. SECOND READING OF BOARD POLICIES

The following Board Policies are included for a second reading and Board approval:

Policy 5330 Administration of Medication

Policy 5331 Management of Life Threatening Allergies in Schools

Policy 2460 Special Education

Policy 2467 Surrogate Parents and Foster Parents*

*A detailed discussion took place on the role of the Board of Education in dealing with surrogate parent matters. Mr. Coates gave his analysis. The Board feels it is taking on an expanded role. The Board is tabling this policy's approval. The agenda was amended to remove Policy #2467 to be considered for second reading at a future date.

Mr. Lavery moved, seconded by Ms. Fayer to *remove* Policy #2467 from list of policies for second reading.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Lavery, Mr. Paul, and Ms. Weisman. Members voting no: none Abstaining: none. Motion was carried unanimously.

Mr. Lavery moved, seconded by Ms. Fayer to approve Policies #5330, #5331, #2460 listed above on second reading.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Lavery, Mr. Paul, and Ms. Weisman. Members voting no: none Abstaining: none. Motion was carried unanimously.

ITEM 6: ANNOUNCEMENTS

Updates on the Roofing project were given. Title I and IDEA allocations were discussed. The polling location at the High School was discussed. The new front lobby would be preferred.

ITEM 7. FIRST OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

ITEM 8. FIRST OPPORTUNITY FOR BOARD MEMBERS COMMENTS

Ms. Fallon visited new curriculum center and commented that it is quite impressive.

Ms. Fayer commented that the Budget flyer is well written.

Ms. Weisman requested team members for other negotiations and needs a date for year end requirements.

Re: Donations.....Ms. Weisman expressed gratitude for the donations (Item 9E).

Mr. Laverty asked if 18 file cabinets will be used. Staff has been emailed and they will be put to good use.

ITEM 9. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION

- A. Staffing
- B. Removal of Ineligible Students
- C. Out of District Placements
- D. Professional Services for Students
- E. Donations
 - 1) Donation to the Ecology Club of HHS
 - 2) Plants for Pollinators to the Ecology Club of HHS
 - 3) 8th Grade Award from the League of Women Voters
 - 4) Donation from McGraw Hill to EWRSD
- F. Field Trips
- G. Volunteers
- H. FY09 NCLB Grant Title I SIA Funds
- I. Approval of Safety Grant Application
- J. Appointment of Construction Manager for District Roofing Project
- K. Annual Report of Permitted Pupil Record Retention
- L. Travel & Related Expenses
- M. Bill List

It is recommended that the Board of Education approve the following routine agenda items by exception:

A. Staffing: as submitted.

B. Removal of Ineligible Students

New Jersey Administrative Code requires a parent or guardian to provide proof that their child is domiciled within the district.

The East Windsor Regional School District has repeatedly, requested current supporting documentation (lease or mortgage statement or tax bill, current utility bill, etc) from the families of the students at the dwellings where they reside. This information must be provided.

These persons have not provided required documentation, have not responded to and/or ignored our many requests which have taken the form of personal contacts, phone calls, letters, etc. As such, we are requesting that the Board of Education remove the students from the district attendance rolls.

Student ID # 603213 - PLD

C. OUT OF DISTRICT PLACEMENTS

MCSSSD

Tuition March 17, 2009 through June 30, 2009 Student # 720685 Reg. \$18,344.00

MCSSD – Personal Assistants

March 16 2009 through June 30, 2009 Student #34425 Reg. \$13,230.00

D. PROFESSIONAL SERVICES FOR STUDENTS

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by the Individuals with Disabilities Education Act (IDEA)

Alexander Iofin, MD	Psychiatric Evaluations	\$350.00 per evaluation
New Hope Foundation	Home Instruction	40.00 per hour

E. 1. DONATION TO ECOLOGY CLUB OF HHS

Mr. Arthur Eng, 23 Barton Drive, Hightstown, NJ 08520 has purchased a tractor and the company from which he purchased the tractor, Forsythe Family Farms, offers a donation of \$25. Mr. Eng has arranged for the Ecology Club of Hightstown High School to receive the company’s donation.

E.2 PLANT FOR POLLINATORS DONATION TO ECOLOGY CLUB OF HHS

The Mercer County Soil Conservation District would like to donate a “Plants for Pollinators” resource kit to the Ecology Club of Hightstown High School.

E.3 DONATION TO MHK FROM LEAGUE OF WOMEN VOTERS

The League of Women Voters of East Windsor-Hightstown would like to sponsor a \$100.00 award to a graduating 8th grade student who has displayed positive characteristics such as trustworthiness, responsibility, fairness, respect and caring. The contact person for this award is Ms. Susan Palmer, of 84 Meadow Drive Hightstown, NJ 08520.

E.4. DONATION TO EWRSD FROM MCGRAW HILL

McGraw Hill, 148 Princeton Hightstown Road, East Windsor, NJ would like to donate 18 five drawer filing cabinets to the East Windsor Regional School District. Stephanie Mindrak is the contact person.

F. FIELD TRIPS

Field Trips planned for Hightstown High School

4/25/09	Ecology Club Sandy Hook National Park Sandy Hook, NJ
5/15/09	Teen Arts Festival – Music Department Mercer County Community College Old Trenton Road West Windsor, NJ
6/14/09	Special Olympics – Red Cross Club The College of New Jersey Ewing, NJ
5/5/09	Jazz Band East Windsor Senior Center

Field Trips planned for Melvin H. Kreps School
5/19/09 “Encore” The Strand Theatre Lakewood, NJ
5/22/09 “Student Matinee: In Between” The George Street Theatre Playhouse New Brunswick, NJ
Field Trip planned for Ethel McKnight School
6/2/09 Franklin Institute Philadelphia, PA

G VOLUNTEERS/CHAPERONES

The Board of Education approves all volunteers and chaperones who serve in the District.
For Hightstown High School: Jean Greaves

H. FISCAL YEAR 2009 NO CHILD LEFT BEHIND GRANT TITLE 1 SCHOOL IMPROVEMENT ALLOCATION FUNDS

The Board is recommended to accept FY09 NCLB Title 1 School Improvement Allocation (SIA) funds in the amount of \$13,298.

I. APPROVAL OF SAFETY GRANT APPLICATION

The NJ School Boards Association is providing funds towards plant safety, gusing security, safety equipment and training. The funding is provided through a grant application process. The Board is recommended to approve the application for the amount of \$29,464.00.

**NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP
ERIC NORTH SUBFUND
Application for 2009 Safety Grant Program
Board Resolution to Apply**

Applicant District: EAST WINDSOR REGIONAL SCHOOL DISTRICT

The East Windsor Regional School District Board of Education (“the District”) hereby approves the submission of grant application for the 2009 Safety Grant Program through the NJSBA Insurance Group’s Eric North Subfund for the purposes described in the application, in the amount of \$29,464.00 for the period July 1, 2009 through July 30,2010. This Board resolution is intended for the sole purpose of approving the submission of the Safety Grant Application. This resolution is not an authorization to renew our coverages with New Jersey School Boards Insurance Group. The District expressly reserves its right to renew or not renew coverages with NJSBIG for the 2009-10 year and beyond.

J. APPOINTMENT OF CONSTRUCTION MANAGER FOR ROOF PROJECTS

The District is undertaking substantial roofing projects in the next few months. This work is best managed by the District with the assistance of a professional construction management firm. In an effort to obtain the best level of services for the District, a Request for Proposal was advertised and 8 formal proposals were received. These proposals have been carefully reviewed by the District Administration in consultation with our architect Garrison Associates. The fees quoted are included in the project budgets and are eligible for reimbursement under our SDA grant applications. It is recommended that the Board appoint EPIC Management, Inc. under the terms of their proposal dated March 12, 2009, with a not to exceed amount of \$108,000.

K. ANNUAL REPORT OF PERMITTED PUPIL RECORD RETENTION

State law requires Board of Education to approve the list of permitted pupil records. Since our District’s permitted records are tin the Administrative Procedures, which the board does not approve, the Board must specifically approve the records. It is recommended that the Board approve the annual list of permitted pupoil records to be retained by the District Custodians of Records.

Annual Report of Permitted Pupil Records Retention**Permitted Records Maintained by the District:**

- Proof of date of birth
- Samples of pupil's work
- Correspondence – parents/guardians/significant others, including letters of recommendation
- Assessments of the pupil's progress, including standardized and cumulative tests, subject inventories, grade point averages, areas of strengths and weaknesses
- Assessments of pupil's aptitude
- Special recognition – honors, awards
- Child Study Team reports
- Supplemental instruction reports
- Teacher/staff conference reports
- Disciplinary reports
- Requests for records by authorized parties
- Anecdotal information and assessment reports dated and signed by the individual who originated the data

L. TRAVEL RELATED EXPENSES

Lee Ann Folk	Student Services	May 1, 2009	Sensory Integration in Children Processing & Strategies-- Autism Spectrum ADHD, and Other Neurobehaviorial Disorders Workshop - Edison, NJ	\$175.00	
Thaddeus Thompson	Business Office	May 6, 7, 8, 2009	Accommodations for NJASBO Annual Conference - Bally's Hotel, Atlantic City, NJ	\$271.00	
Kurt Stumbaugh	Business Office	May 6, 7, 8, 2009	Accommodations for NJASBO Annual Conference - Bally's Hotel, Atlantic City, NJ	\$271.00	
Gayle Parker	McKnight School	July 21, 22, 2009	Responsive Classroom Schools Conference at George Washington University	\$500.00	
Sylvana Zircher	McKnight School	July 21, 22, 2009	Responsive Classroom Schools Conference at George Washington University	\$500.00	
			Total	\$1,717.00	YTD \$35,590.99

M. ORDERS OF PAYMENT/BILL LIST APRIL 16, 2009

The Bill and Claims report must be approved by the Board of Education before being submitted for payment.

Resolved that the Board of Education approves the payment of bills and claims in the amount of \$803,948.97

Mr. Laverty moved seconded by Ms. Fayer to approve the listed exception items as submitted.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Ms. Fayer, Ms. Lloyd, Mr. Laverty, Mr. Paul, and Ms. Weisman. Members voting no: none Abstaining: none. Motion was carried unanimously.

10. SECOND PUBLIC COMMENT

No one spoke.

11. SECOND BOARD MEMBER'S COMMENTS

Ms. Weisman commented on the death of a former student. It is a tragic loss. The District expresses its condolences to the family.

Mr. Bolandi made the following comments:

He encouraged all residents to come out and support the budget and election on 4/21/09 and gave an update on the stimulus money. East Windsor rate @ less than 1 cent equals \$9.00 per hundred.

We have a very efficient budget. All programs maintained. The 09-10 budget supports quality programs.

The papers report less than 10% of students failing.

Our QSAC rating is exemplary.

We have done all with very low tax increases. The K-5 program is strong.

43% minority 20% economically disadvantaged. Per pupil spending 2nd out of 105. Our money goes to instruction.

We are 21st from bottom for administration.

In this economy we must work harder and smarter. Education must adapt to current economic realities.

3.3 million was reduced out to the 25% we control. Our host municipalities have been strong supporters.

12. EXECUTIVE SESSION

The Board of Education went into closed session at this time.

13. OPEN SESSION

14. ADJOURN

Ms. Lloyd moved to adjourn meeting.

Kurt Stumbaugh, Board Secretary