

***EAST WINDSOR REGIONAL SCHOOL DISTRICT  
HIGHTSTOWN, NJ 08520***

**MINUTES of the REGULAR MEETING of the BOARD of EDUCATION**

**DATE: MARCH 16, 2009**

The Board of Education of the East Windsor Regional School District held a regular meeting on Monday, March 16, 2009, at the Hightstown High School cafeteria.

**ITEM 1. WELCOME**

Board President Alice Weisman called the meeting to order at 7:35 p.m. and read the Open Public Meeting Act Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Stu Dolgon, Bruce Ettman (arrived 7:45), Suzann Fallon, Bonnie Fayer (arrived 7:40), Bob Laverty, Susan Lloyd, Kennedy Paul, Alice Weisman.

Members Absent: James Hauck (with advance notice)

Also Present: Ronald Bolandi, Chief School Administrator  
: Kurt Stumbaugh, Business Administrator/Board Secretary  
David Coates, Board Legal Counsel.

Fire Code Compliance: Ms. Weisman made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Ms. Weisman pointed to the emergency exit.)

**ITEM 2. PLEDGE OF ALLEGIANCE**

The Board president asked those present to join in the pledge of allegiance to the flag.

**ITEM 3A APPROVAL OF AGENDA**

Having read the material received Mr. Laverty moved, seconded by Mr. Paul to approve the agenda. On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Mr. Laverty, Ms. Lloyd, Mr. Paul, and Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried unanimously.

**ITEM 3.B RESOLUTION FOR CLOSED SESSION**

Mr. Laverty moved, seconded by Mr. Paul to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold an executive session during its regular meeting on March 16, 2009. This closed session concerns:

1. Personnel Matters
2. Contract Negotiations
3. Litigation

Minutes of this closed session will be available in accordance with Board policy when the need for confidentiality no longer exists.

On a roll call vote, members voting yes: Mr. Dolgon, Ms. Fallon, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried unanimously.

#### **ITEM 4. 2009-2010 TENTATIVE BUDGET PRESENTATION**

The approval of a tentative budget for submission to the Mercer County Superintendent of Schools is the first of two actions the Board will take on the budget prior to the election.

The Mercer County Superintendent of Schools will verify the budget in accordance with a check list prepared by the Department of Education and approve it for advertising. The Board will vote a second time on the budget after the public hearing. Changes can be made to the budget at that time.

It is recommended that the Board approve the attached 2009-2010 Tentative Budget and authorize the Chief School Administrator and the School Business Administrator to submit to the Mercer County Superintendent of Schools the attached 2009-2010 Tentative Budget which includes:

Total Operating Fund Budget of \$78,072,053 and a Local Tax Levy of \$54,619,664  
 Total Special Revenue Fund Budget of \$1,449,718,  
 Total Debt Service Fund Budget of \$3,679,670 and a Local Debt Service Fund Tax Levy of \$3,399,308.

TRAVEL MAXIMUM: School district policy and NJAC 6A:23B-1.2 (b) provides that the Board of Education shall establish in the annual budget a maximum expenditure that may be allotted for travel and expense reimbursement for the 2009-10 school year. It is also recommended that the Board of Education establish the school district travel maximum for the 2009-10 school year at the sum of \$65,456 for this purpose and that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Mr. Bolandi gave a detailed presentation of the tentative budget. Each page of the hand-outs was presented in detail.

Ms. Feaster gave a presentation on the elementary instructional program. A more efficient and effective deployment of textbook and educational supplies and materials will support the program. The budget reductions will not have an adverse effect on the instructional programs. Grant opportunities and bulk multi-year programmed purchasing will be pursued. The only direct impact will result from the loss of the Foreign Language (FLAP) grant.

Mr. Dzwonar presented the details of the 6-12 instructional program. Textbooks, NCLB, Language Arts, Math and Science details were presented including 6-8 music/band programs. (650 of 1100 students involved versus 250 a few years ago.)

Mr. Bolandi indicated if a maintenance vacancy occurs, resources will be diverted to support music programs. All K-8 classrooms will have 4 workstations and full wireless capability in the building. The High School is not as well equipped. Language Arts, Humanities work stations are planned.

#### **Discussion and Comments:**

Ms. Fayer commented that fees for KidCare/Turning Point provide valuable service. An increase may hurt the individual hard during this difficult economic time.

Mr. Dolgon commented that rates are very much subsidized and a modest raise to \$6.00. an hour would provide substantial additional revenues.

Ms. Fayer responded our fees can't compare to "1 on 1" babysitting charges.

Ms. Weisman suggests fees remain the same.

Mr. Dolgon commented 300 students get the benefit vs. 5,000 student population.

Mr. Laverty indicated the services are a valuable resource to the community. He also commended the administration for its fiscal prudence while maintaining the instructional program resources.

Mr. Ettman commented that the role is dual function – maximize education while being efficient. Over past 5 years we have enhanced and improved instructional program and commended the Administration on this. Transportation expenses reduced by 2.5 million, Special Ed. costs also reduced. Several years of effort have resulted in these reductions.

Ms. Fallon commented that Mr. Bolandi and Administrators are to be commended for bringing in the budget under cap by \$3 million. This will challenge us in coming years. She recommends leaving the \$900,000 in.

Mr. Dolgon expanded on the last cap. It will forever reduce our budget capacity. Things work well and students are well served. Mr. Dolgon thanked the Board members for their insight on the KidCare program.

Mr. Paul thanked Mr. Bolandi for his significant contribution. The budget reductions are quite commendable.

Ms. Weisman commented that we have been below administrative costs for many cycles. The work load of the Administrators is quite heavy.

**Mr. Laverty moved, seconded by Ms. Fayer to approve the East Windsor Regional School District tentative budget for the 2009-10 school year.**

On a roll call vote, members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman.

Members voting no: none Abstaining: none. Motion to approve was carried: unanimously.

#### **ITEM 5. FOR DISCUSSION: TAPING/BROADCASTING of BOARD MEETINGS**

As other New Jersey school districts broadcast their Board of Education meetings. The East Windsor Regional School District will discuss and take into consideration the broadcasting of its meetings to the public on the District cable channel.

Discussion and Comments:

Ms. Lloyd indicated there are costs of money and time and during budget constraints, adding costs is not preferred.

Ms. Fayer indicated that the meetings are less than entertaining. The effort may not be worth the value.

Ms. Fallon suggested awards presentation meetings be recorded by the TV class as a trial run.

Ms. Weisman commented that recording and broadcasting the special presentations a few times a year.

Ms. Fayer suggested giving advance notice of the meetings on the cable system.

Mr. Ettman suggested a selective schedule with presentations is preferred rather than all meetings. There is concern about decorum of public comments.

Mr. Laverty commented that the televised meeting will be different than the actual meeting. Some produced materials for a 30 minute program would be a better format, You Tube, Pod Cast or some on demand message.

Mr. Bolandi reported on the status of the video production and editing capacity of the district. Before we commit, we need to verify the quality of the productions.

Mr. Dolgon; we do present some District information on the cable channel, past programs: Ram Report, Student of the Month, Graduations, and Candidate forums.

Ms. Horowitz, Coordinator of Community Services, commented on the need for Media Release for students.

**ITEM 6. FOR DISCUSSION & POSSIBLE ACTION: TO WITHDRAW THE EWRSD BOARD OF EDUCATION RESOLUTION REGARDING MANDATED POLICY LANGUAGE**

Mr. Lavery as our delegate for the NJSBA, received a letter in response to the Board Resolution regarding mandated Policy Language dated November 10, 2008.

**Discussion:**

Mr. Lavery reported on the status of NJSBA draft resolution.

Ms. Fallon asked how our position is supported by the NJSBA.

Mr. Lavery replied that member schools' opinions are already addressed by NJSBA efforts.

Mr. Paul questioned NJSBA request to rescind.

Mr. Lavery said the NJSBA had clearly indicated there is lack of support for the resolutions

Mr. Dolgon thanked Mr. Lavery for his service.

**It is recommended that the Board move to rescind the resolution per the letter received by Mr. Lavery from the NJSBA. (copy of letter in minutes book in Board Secretary's office).**

**Action:**

Mr. Lavery moved, seconded by Ms. Fayer to rescind the EWRSD Board Resolution regarding NJDOE mandatory policy language.

On a roll call vote members voting yes: Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman.

Members voting no: none Abstaining: none Motion to approve was carried unanimously.

**ITEM 7. FOR DISCUSSION: FUNDRAISER TO SUPPORT LOCAL DARE PROGRAM**

The Hightstown Police Department has informed Superintendent Bolandi that due to the current economic crisis, it is facing a cut in funding from the Borough.

However the Department has found an additional way to create revenue for the program.

DARE NJ, Inc. has teamed up with Northeastern Import-Export, Inc. to operate a statewide used clothing recycling program. The Police Department is requesting permission from the Board of Education to place clothing bins on the EWRSD properties, specifically the High School, W.C. Black School and Rogers Schools if space is available. Each one of these bins will earn \$350.00 annually for the Hightstown Police Dept. DARE account.

On the placement of DARE fundraising bins on District property, Mr. Bolandi gave details of DARE program.

The Board members discussed the pros and cons of having the bins. There are some safety concerns.

Mr. Bolandi will write a letter asking to locate other places for the bins.

**ITEM 8. ANNOUNCEMENTS**

The First Robotics Chairman Award was recognized. Ms. Weisman read the substance of the award.

Mr. Bolandi read the East Windsor Proclamation for African American celebration week.

It was noted that the HHS musical was very well done.

Mr. Bolandi read letter of congratulations from the legislatures re: the academic achievement of the EWRSD.

**ITEM 9. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

Ken Cohen of East Windsor: Thanked the Board for discussing the broadcasting of Board meetings. Public will should be informed of all the good things done by the Board, Administrators and the District.

**ITEM 10. FIRST OPPORTUNITY FOR BOARD MEMBER'S COMMENTS**

Ms. Fayer: OKLAHOMA was an excellent production. The letter from the legislatures is a milestone.

Mr. Lavery: would like legislative support on the DOE funding of LEA's.

Mr. Ettman: Expects support for the budget as we are all serving the same constituents.

Ms. Fallon: commended the Robotics Group.

Mr. Dolgon: said the musical performance of Thursday was well done. He commented that discussions on various initiatives is a positive.

Ms. Lloyd: Commented on the Hightstown Council Budget Development. Serving on Board of Ed. and cthe Council is a community service that benefits residents.

Mr. Bolandi indicated that the Board of Ed. is largest operation in municipality. Board members deserve significant acknowledgement for their contributions. Board members deserve significant acknowledgement for their contributions.

**ITEM 11. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

At each of the regular meetings of the Board of Education, the Board is requested to approve routine agenda items by exception.

- A. Staffing
- B. Out of District Placement
- C. Travel Related Expenses
- D. Acceptance of the NCLB Grant Award for 08-09
- E. Scholarship – The Alvin J. Townsend, Jr. Memorial Award
- F. Volunteers
- G. Overnight Field Trip – HHS
- H. Field Trips
- I. Acceptance of (IDEIA-Part B) Grant Award for 08-09
- J. Student Admission to Hamilton Twp. Adult High School
- K. Designation of Signatories for District Bank Accounts
- L. Surplus Property – Cash Registers
- M. School Election Polling Locations\*
- N. Approval of Minutes – February 9 and 23, 2009
- O. Award of Bids & Contracts
  - a. Truck King International – Two School Buses
  - b. Lease Purchase Financing of Roofing Project
- P. Bill List – March 16, 2009

\* 11.M Discussion: re: District 6 (Hightstown 4) - The HHS annex gym rear is a congested area. and another location should be considered.

**11. A STAFFING**

As submitted for Board approval

**11. B OUT OF DISTRICT PLACEMENT**

**Approval from the Board of Education is requested for the following placement(s):**

UMDNJ Tuition March 3, 2009 through June 30, 2009

1. Student: #501143 Reg. \$20,400.00

**11 C. TRAVEL RELATED EXPENSES**

W Hernandez	HHS	March 20 & 21, 2009	FLENJ/Foreign Language Educators of NJ/ FLENJ Spring Conference Pre-Conference Choice "Spanish Immersion"	\$175.00	
K Stumbaugh	Business Office	May 6,7,8, 2009	NJ Assoc of School Business Officials - Annual Conference - Bally's Park Place Hotel, Atlantic City, NJ	\$290.00	
W Conley	Student Services	May 1, 2009	NJASP Spring Conference "Strategies for Working with the Unmotivated Non-Compliant, Disorganized Struggling Student"	\$155.00	
Sandy Cohen	Student Services	May 1, 2009	NJASP Spring Conference "Strategies for Working with the Unmotivated Non-Compliant, Disorganized Struggling Student"	\$155.00	
M. Bergazyn	Student Services	May 1, 2009	NJASP Spring Conference "Strategies for Working with the Unmotivated Non-Compliant, Disorganized Struggling Student"	\$155.00	
M Dzwonar	C&I	April 23, 2009	40th Annual Spring Training Institute of NJAFPA/NJ Assoc. of Federal Program Administrators	\$149.00	
T Thompson	Business Office	May 6,7,8, 2009	NJ Assoc of School Business Officials - Annual Conference - Bally's Park Place Hotel, Atlantic City, NJ	\$290.00	
Edie Alexander	GNR	April 20, 2009	Registration to Attend "Practical Strategies for Working Succesfully with Difficult Students"	\$199.00	
Maria Rodriquez	GNR	April 22, 2009	Registration to Attend "Practical Strategies for Working Succesfully with Difficult Students"	\$199.00	
M Christensen	GNR	April 22, 2009	Registration to Attend "Practical Strategies for Working Succesfully with Difficult Students"	\$199.00	
Gina Thompson	HHS	April 29, 2009	Best Practices in Transition Planning Workshop	\$10.00	
			Total	\$1,976.00	YTD \$33,310.99

**11. D. ACCEPTANCE OF THE NCLB GRANT AWARD FOR 08-09**

The Fiscal Year 2009 Notification of Grant Award for the NCLB Consolidated Formula Grant was received by the district on February 6, 2009. The Grant total is \$545,067.

It is requested that the Board approve and accept the NCLB Consolidated Grant Award for 2009 for a total of \$545,067. as approved by the State.

**11. E SCHOLARSHIP – THE ALVIN J. TOWNSEND, JR. MEMORIAL AWARD**

Alvin J. Townsend, Jr., graduated from Hightstown High School in 1997, and graduated from Rider University with a degree in Communications. He died as a result of injuries sustained from a motor vehicle accident in 2008

The family of Alvin J. Townsend Jr. would like to honor his memory by offering the Alvin J. Townsend, Jr. Memorial Award.

This scholarship will go to a graduating senior who plans on attending Rider University and majoring in Communications. If there is no one who meets these criteria, then the scholarship would be awarded to a graduating senior majoring in Communications.

This scholarship will be in the amount of \$1,000.00 and will be presented at the Senior Awards Night in June, 2009. (Contact: Ms. Deborah Townsend, 237 Evergreen Dr., Willingboro, NJ 08046)

It is recommended that the Board approve the “Alvin J. Townsend, Jr. Memorial Award” as outlined above.

**11. F VOLUNTEERS**

The Board of Education approves all volunteers/chaperones who serve in the East Windsor Regional School District.

For the Kreps Middle School: as submitted in board packet.

For the Rogers School:

Mrs. Brown	Mrs. Guzman	Mrs. Kazmy	Mrs. Machnik
Mrs. Mills	Mr. Rao	Mrs. Thirumavalan	Mr. & Mrs. Parker
Mr. and Mrs. Peters	Delia Patino	Richard Quezada	Ana Quezada
Nazar Rizvi	Farah Rizvi	Jianquo Yu	Haiyan Xing
Win Mar Tun (Sarah Maung’s mother)			

For Hightstown High School: Kathy Nathansen Audra Schappell

It is recommended that the Board approve the submitted names of individuals to serve as volunteers in the East Windsor Regional School District.

**11. G OVERNIGHT FIELD TRIP HHS FIRST ROBOTICS TEAM**

The FIRST Robotics Team of Hightstown High School would like to participate in a championship competition event in Atlanta, Georgia from April 15–19, 2009. Attached is information on the field trip.

That the Board approve the HHS FIRST Robotics Team overnight field trip to Atlanta, Georgia to participate in the 2009 FIRST Robotics Competition Championship Event from April 15–19, 2009.

**11. H FIELD TRIPS**

Field Trips planned for Hightstown High School:

3/19/09	Mercer County Community College Senior Testing – Guidance Dept. Old Trenton Road, West Windsor, NJ
4/8 & 19/09	Seton Hall University – Model UN Club, West Orange, NJ
5/12/09	HHS ESL to Liberty State Park & Ferry/Statue of Liberty & Ellis Island, Jersey City, NJ

Field Trip planned for Melvin H. Kreps School:

6/12/09	Peer Leaders Kidsbridge Museum, TCNJ, Pennington Road, Ewing, NJ
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**11. I ACCEPTANCE OF (IDEIA-PART B) GRANT AWARD FOR 0809**

The EWRSD Fiscal Year 2009 IDEIA Grant Award application has been approved by the NJDOE. Board approval is recommended for the grant award as submitted.

IDEIA Grant # IDEA124509      Award Amount: \$1,206,050.

**11. J STUDENT ADMISSION TO HAMILTON TWP. ADULT HIGH SCHOOL**

Students attending Hightstown High School may request to attend the Hamilton Township Adult Accredited High School Program for the purpose of attaining credits to graduate this school year.

Student(s) requesting approval:

K.M. - Student ID # 400047      Course: Ancient History    2.5 credits

It is recommended that the Board approve the application of the above High School student to attend the Hamilton Township Adult Accredited High School Program

**11. K DESIGNATION OF SIGNATORIES FOR DISTRICT BANK ACCOUNTS**

The Business Office maintains bank accounts for the District with a list of designated signers for each. An updated list of accounts and designated signatories is attached which includes the District's new treasurer, Mr. John Calavano.

Board approval is requested for the updated list of District bank accounts, account titles, and signatories as submitted. As of February 20, 2009

ACCOUNT NUMBER	ACCOUNT TITLE	SIGNERS	BANK NAME
1. Account #: 7860055297	General Account	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
2. Account #: 7860055305	Capital Projects	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
3. Account #: 7860055313	Payroll Agency	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
4. Account #: 7860055321	Capital Reserve	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
5. Account #: 7860055339	Unemployment Trust	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
6. Account #: 7860055347	Award Trust	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
7. Account #: 7860055354	Petty Cash Business Office	Kurt Stumbaugh	TD Bank, N.A.
8. Account #: 7860055362	Cafeteria	Alice Weisman (3 of 3) Kurt Stumbaugh John Calavano	TD Bank, N.A.
9. Account #: 7860055214	Payroll	John Calavano	TD Bank, N.A.
10. Account #: 7860055222	Community Education	Bill Popovich (2 of 3) Jill Horowitz Joan Upbin	TD Bank, N.A.
11. Account #: 7860055230	Student Services Internal	Tekelah Sherrod (2 of 3) Mark Beckman Joyce Elorza	TD Bank, N.A.

12. Account #: 7860055248	Curriculum Internal	Michael Dzwonar (2 of 3) Kevin Akey Sharon Falitz	TD Bank, N.A.
13. Account #: 7860055255	Hightstown H.S. Student Activity	Alix Arvizu (2 of 3) Patricia Donaghy Bill Delaney	TD Bank, N.A.
14. Account #: 7860055271	Melvin H. Kreps Student Activity	Avis Leverett (2 of 3) Charlene Raczka Alice Velez	TD Bank, N.A.
15. Account #: 7860055180	Grace N. Rogers Student Activity	Robert Diaz (2 of 3) Sarita Rodriguez Belinda Gilbert	TD Bank, N.A.
16. Account #: 7860055172	Ethel McKnight Student Activity	Gayle Parker (2 of 3) Theresa Phillips Shellie Gurian	TD Bank, N.A.
17. Account #: 7860055198	Walter C. Black Student Activity	Heidi Franzo (2 of 3) Susan Luberto Rosanne Stabile	TD Bank, N.A.
18. Account #: 7860055289	Perry L. Drew 7820 Student Activity	Lori Stein (2 of 4) Shirley Forden Wendy Demko Maria Ali	TD Bank, N.A.
19. Account #: 7860055263	Hightstown HS Official	Gary Bushelli (2 of 3) Alix Arvizu Rita Olsen	TD Bank, N.A.
20. Account # 117-125458-171	State of NJ Cash Management Fund- Unemployment	Kurt Stumbaugh	State of NJ Cash Management Fund
21. Account # 117-138584-171	State of NJ Cash Management Fund- General Account	Kurt Stumbaugh	State of NJ Cash Management Fund
22. Account # 117-138576-171	State of NJ Cash Management Fund- Capital Reserve Account	Kurt Stumbaugh	State of NJ Cash Management Fund
23. Account #: 7869358569	Hightstown H.S. Petty Cash	Alix Arvizu (2 of 3) Patricia Donaghy Bill Delaney	TD Bank, N.A.
24. Account #: 7869358577	Melvin H. Kreps Petty Cash	Avis Leverett (2 of 3) Charlene Raczka Alice Velez	TD Bank, N.A.
25. Account #: 7869358585	Grace N. Rogers Petty Cash	Robert Diaz (2 of 3) Sarita Rodriguez Belinda Gilbert	TD Bank, N.A.
26. Account #: 7669359088	Ethel McKnight Petty Cash	Gayle Parker (2 of 3) Theresa Phillips Shellie Gurian	TD Bank, N.A.
27. Account #: 7869359096	Walter C. Black Petty Cash	Heidi Franzo (2 of 3) Susan Luberto Rosanne Stabile	TD Bank, N.A.
28. Account #: 7869358593	Perry L. Drew Petty Cash	Lori Stein (2 of 4) Shirley Forden Wendy Demko Maria Ali	TD Bank, N.A.

**11. L. SURPLUS PROPERTY – CASH REGISTERS**

The District is in possession of several cash registers that are no longer of useful service. It is in the District’s best interest to declare these cash registers as surplus property to be sold at the next surplus property sale.

List of Cash Registers for auction:

- Sanyo – ECR 338 (3)
- Sharp – ER A320 (2)
- Sharp – ER A310 (2)

It is recommended that the Board approve the list of cash registers to be offered for sale at the next District surplus property auction.

**11. M. SCHOOL ELECTION POLLING LOCATIONS**

The election districts and polling locations and times for the April 21<sup>st</sup> 2009 School Board Election and Budget vote are attached for your approval.

These polling locations are the same as were used in last year’s election.

***EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION***  
**2009 SCHOOL ELECTION DISTRICTS & POLLING LOCATIONS**

**\*Polls will be open on April 21, 2009 from 2:00 p.m. to 9:00 p.m.**

<u>School Election District</u>	<u>Regular Election District</u>	<u>School Election Location</u>
District 1	Hightstown 1, 2, 3	Hightstown HS Annex Gym (rear)
District 2	East Windsor 1, 7	Kreps School New Gym (rear)
District 3	East Windsor 10, 11	McKnight School New Gym (rear)
District 4	East Windsor 5, 13, 14	Kreps School New Gym (rear)
District 5	East Windsor 9, 12, 15, 16	Drew School Instrumental Music room
District 6	Hightstown 4	Hightstown HS Annex Gym (rear)
District 7	East Windsor 3	Meadow Lakes Auditorium
District 8	East Windsor 4, 8	Kreps School New Gym (rear)
District 9	East Windsor 2, 6	East Windsor PAL Office

**School/Location /Addresses:**

Hightstown High School 25 Leshin Lane Hightstown, NJ 08520	Melvin H. Kreps School 5 Kent Lane East Windsor, NJ 08520	Ethel McKnight School 58 Twin Rivers Drive South East Windsor, NJ 08520
Perry L. Drew School 70 Twin Rivers Drive North East Windsor, NJ 08520	Meadow Lakes 300 Meadow Lane Hightstown, NJ 08520	East Windsor Police Athletic League (EWPAL) 30 Airport Road East Windsor, NJ 08520

**11. N APPROVAL OF MINUTES – FEBRUARY 9, AND 23, 2009**

Minutes of the Board of Education meetings are submitted for approval. It is recommended that the Board approve the minutes of the following meetings: February 9, 2009 and February 23, 2009 as submitted.

(Copies of minutes are posted on District website)

**11. 01 AWARD OF BIDS & CONTRACTS – 2010 54 Passenger School Bus**

The District plans to purchase 2 new 54 Passenger School Buses, with a video camera option.

Bids were received, opened, and read aloud by the School Business Administrator on Feb. 19, 2009, at 2:30 p.m.

The bid results are (per bus):

Wolffington Body Co.Inc:	\$77,897.
H.A. Dehart & Son:	\$77,377.
Truck King International:	\$77,300.
American Bus & Coach:	\$78,000.

Truck King International of East Windsor, NJ with a bid of \$77,300.00 per bus and \$1,685.00 per each video camera system, provides the District with the lowest responsible net cost for two 2010 54 passenger school buses and two video camera systems at **\$157,970.00**

It is recommended that the Board of Education approve the award of bid for the purchase of two school buses with video camera systems to: Truck King International.

**11.02 RESOLUTION AWARDDING LEASE PURCHASE FINANCING OF ROOF PROJECTS**

The District currently has a need for substantial roofing work throughout the District. A comprehensive analysis of the roofs was conducted in November, 2007. We have submitted an application for School Development Authority grant funding in the estimated amount of 40% of Preliminary Eligible Costs. We will finance approximately \$2,000,000 through current and anticipated Capital Reserve funds. The balance of approximately \$2,831,859 would be borrowed through a lease purchase financing arrangement per the submitted resolution.

It is recommended that the Board award the lease purchase financing for roof work to Bank of America, N.A. at the quoted rate of 3.30% and upon the recommendation of our financial advisors Phoenix Advisors.

**11. P BILL LIST - MARCH 16, 2009**

The bill and claims report must be approved by the Board of Education before being submitted for payment.

The Board Education is requested to approve the payment of bills and claims in the amount of \$1,550,061.03

**ACTION:** Mr. Lavery moved, seconded by Mr. Paul to approve the above agenda items by exception as submitted. On a roll call vote, members voting yes Mr. Dolgon, Mr. Ettman, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul and Ms. Weisman. Voting no: none. Abstaining: none. Motion to approve was carried: unanimously.

**12. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

No one spoke

**13. SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS**

Mr. Dolgon thanked the Board for their consideration of his suggestion.

**14. EXECUTIVE SESSION**

The Board went into closed session.

**15. OPEN SESSION**

**16. ADJOURN**

Ms. Fallon moved to adjourn meeting.

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**Kurt Stumbaugh, Board Secretary**