

EAST WINDSOR REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION HIGHTSTOWN, NJ 08520

MINUTES OF THE SPECIAL MEETING ON MAY 4TH, 2009

The Board of Education of the East Windsor Regional School District held a **Special Meeting** on Monday, May 4th, 2009 at 7:00 pm in the training room of the administration wing of Hightstown High School.

ITEM 1. WELCOME/SUNSHINE NOTICE

Board President Alice Weisman called the meeting to order at 7:00 p.m. and read the **Open Public Meeting Act Statement** as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Paul Connolly, Stu Dolgon, Suzann Fallon, Bonnie Fayer, Bob Laverty, Susan Lloyd, Kennedy Paul and Alice Weisman

Members Absent: Bruce Ettman (with advance notice).

Also Present: Kurt Stumbaugh, Business Administrator/Board Secretary
David Coates, Board Legal Counsel.

Also Absent: Mr. Ronald Bolandi, CSA (with advance notice).

COMPLIANCE WITH FIRE CODE

Board president made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Board president pointed to the emergency exit.)

ITEM 2. PLEDGE OF ALLEGIANCE

The Board president asked those present to join in the pledge of allegiance to the flag.

ITEM 3. APPROVAL OF AGENDA

Having read the material received Mr. Laverty moved, seconded by Ms. Fayer to approve the agenda, with the inclusion of an additional item 5B: Capital Reserve Withdrawal.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Laverty, Ms. Lloyd, Mr. Paul and Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried: unanimously.

ITEM 4: RESOLUTIONS: SDA GRANT AWARD ADMINISTRATION

The District has received Section 15 SDA Grant Awards for the District Roofing Projects. To facilitate the administration of this award, the EWRSD Authorizes the SBA to administer the grants per the following resolutions.

A. Adopt Resolution for Execution and Delivery of Grant Agreement for Roofing Project.

RESOLUTION:

Whereas, the East Windsor Regional School District has received the following Section 15 Grant Awards:

1245-050-09-1003 Hightstown High School	\$1,469,131
1245-060-09-1001 Grace N. Rogers Elementary School	30,960
1245-070-09-1004 Melvin H. Kreps Middle School	462,312
1245-075-09-1005 Perry L. Drew Elementary School	1,134,768
1245-080-09-1002 W.C. Black Elementary School	<u>124,068</u>
and,	\$3,221,239

Whereas, the School Development Authority requires specific language,
Therefore, the East Windsor Regional School District resolves to adopt this resolution Authorizing execution and delivery of the Grant Agreement for the above listed projects.

Mr. Lavery moved, seconded by Ms. Fayer to approve the resolution authorizing execution and delivery of the SDA grant award agreement.
 On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman Members voting no: none. Members abstaining: none.
 Motion was carried: unanimously.

B. Adopt Resolution for Delegation of Authority to SBA for Supervision of the School Facilities Projects

RESOLUTION:

Whereas, the East Windsor Regional School District has received the following Section 15 Grant Awards:

1245-050-09-1003 Hightstown High School	\$1,469,131
1245-060-09-1001 Grace N. Rogers Elementary School	30,960
1245-070-09-1004 Melvin H. Kreps Middle School	462,312
1245-075-09-1005 Perry L. Drew Elementary School	1,134,768
1245-080-09-1002 W.C. Black Elementary School	<u>124,068</u>
and	\$3,221,239

Whereas, the School Development Authority requires specific language,
Therefore, the East Windsor Regional School District resolves to adopt this resolution for Delegation of Authority to School Business Administrator for supervision of the School Facilities Projects listed above.

Mr. Lavery moved, seconded by Ms. Fayer to approve the resolution for delegation of authority to the SBA for supervision of the School Facilities Projects.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman Members voting no: none. Members abstaining: none.
 Motion was carried: unanimously.

ITEM 5. RESOLUTION: CAPITAL RESERVE DEPOSIT

A. CAPITAL RESERVE TRANSFER RESOLUTION

The District currently has an ongoing need for certain capital expenditures to fund urgent roof repairs. So that the District's local share is available to fund these projects, the board acts to reserve funds for these purposes.

Whereas, the EWRSD has projected unexpended appropriation amounts as a result of reduced requirements in the salary lines, special education department and facilities department and

Whereas, the State Department of Education allows transfers of these unexpended appropriations into the capital reserve accounts, and

Whereas, there exists a need for additional financial resources to fund urgent roof repairs within the district, now

Therefore, be it Resolved that the EWRSD administration is directed to transfer \$1,000,000 into the capital reserve account.

Mr. Lavery moved, seconded by Ms. Fayer to approve the resolution to transfer \$1,000,000 into the capital reserve account.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman Members voting no: none. Members abstaining: none.

Motion was carried: unanimously.

B. CAPITAL RESERVE WITHDRAWAL RESOLUTION

The District currently has an ongoing need for certain capital expenditures to fund urgent roof repairs. So that the District's local share is available to fund these projects, the board acts to withdraw funds from the Capital Reserve Account for these purposes.

Whereas, the EWRSD has a requirement to fund the local share of the Roof projects in the amount of \$2,000,000 through a capital reserve withdrawal, and

Whereas, the State Department of Education requires Board action for withdrawals from the Capital Reserve account, and

Whereas, there is available \$2,000,000 for withdrawal from the capital reserve account,

Therefore be it Resolved, that the EWRSD administration is directed to withdraw \$2,000,000 from the Capital Reserve account to make the money available for expenditure.

Mr. Lavery moved, seconded by Ms. Fayer to approve the resolution to withdraw \$2,000,000 from the Capital Reserve account to make the money available for expenditure.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman Members voting no: none. Members abstaining: none.

Motion was carried: unanimously.

6. AWARD OF BID – Contractors for District Roofing Project

On April 16, 2009 Bids were received and open and read for the Roof Renovation and Replacement at the Walter C. Black School, Grace N. Rogers School and Hightstown High School.

The lowest responsible bid for the above project was received from **D.A.Nolt, Inc.**, for a total bid of \$3,678,563.00

On April 17, 2009 Bids were received and open and read for the Roof Renovation and Replacement at the Perry L. Drew School and the Melvin H. Kreps School.

The lowest responsible bid for the above project was received from **USA General Contractor Corporation** with a total bid of \$2,352,000.00

After thorough review of the bids by the Business Administrator and District Architect, it is recommended that the Board approve D.A. Nolt, Inc. as the contractor for the roof renovation and replacement at WCB, GNR and HHS as submitted and authorize the School Business Administrator to issue a Notice to Proceed and execute the contracts pending SDA execution of the related grant agreements..

It is also recommended to approve USA General Contractors as the roofing contractor for roof renovation and replacement at PLD, and MHK as submitted authorize the School Business Administrator to issue a Notice to Proceed and execute the contract pending SDA execution of the related grant agreements.

Mr. Lavery moved, seconded by Ms. Fayer to approve the D.A. Nolt, Inc. as the roofing contractor for the roofing project at WCB, GNR, and WCB, and to approve USA General Contractors as the contractor for the roofing project at PLD and MHK as submitted.

On a roll call vote, members voting yes: Mr. Connolly, Mr. Dolgon, Ms. Fallon, Ms. Fayer, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman Members voting no: none. Members abstaining: none.
Motion was carried: unanimously.

7. OPPORTUNITY FOR PUBLIC COMMENT

No one spoke.

8. OPPORTUNITY FOR BOARD MEMBER COMMENTS

It was noted that there will be a Special meeting of the Board of Education on Saturday, May 9, 2009 at 9:00 am to discuss personnel matters.

9. ADJOURN

Ms. Fayer moved to adjourn meeting.

Kurt Stumbaugh, Board Secretary