

**EAST WINDSOR REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION**  
**HIGHTSTOWN, NJ 08520**

**MINUTES OF THE REGULAR MEETING ON SEPTEMBER 22, 2008**

The Board of Education of the East Windsor Regional School District held a regular meeting on Monday, September 22, 2008 at the Hightstown High School cafeteria.

**ITEM 1. WELCOME/SUNSHINE NOTICE**

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the **Open Public Meeting Act** Statement as follows:

“Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are being kept by the Board Secretary and will be made available promptly to any member of the public requesting them from the Board Secretary at the Administration building 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy.”

Ms. Weisman asked “Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?” No one objected. “There being none, we may proceed.”

Members Present: Mr. Ettman, Ms. Fallon, Ms. Fayer (arrived at 7:40 pm) Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman. Members Absent: Mr. Dolgon, Mr. Hauck

Also Present: Ronald Bolandi, Chief School Administrator;  
Kurt Stumbaugh, Business Administrator/Board Secretary  
David Coates, Board Legal Counsel.

**COMPLIANCE WITH FIRE CODE**

The Board president made the following announcement: “In compliance with the fire code of the State of New Jersey, I call your attention to the emergency exit for this room, which is located.....” (Board president pointed to the emergency exit.)

**ITEM 2. PLEDGE OF ALLEGIANCE**

The Board president asked those present to join in the pledge of allegiance to the flag.

**ITEM 3A. APPROVAL OF AGENDA**

Having read the material received Mr. Lavery moved, seconded by Ms. Lloyd, to approve the agenda. On a roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Mr. Lavery, Ms. Lloyd, Mr. Paul Ms. Weisman. Members voting no: none. Members abstaining: none. Motion was carried unanimously.

**ITEM 3B: RESOLUTION FOR CLOSED SESSION**

Mr. Lavery moved, seconded by Mr. Paul to approve the following resolution:

**BE IT RESOLVED**, that the Board of Education of the East Windsor Regional School District will hold two closed sessions during its regular meeting on September 22, 2008 These closed sessions concern:

1. Personnel Matters
2. Contract Negotiations
3. Litigation

On a roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Mr. Lavery, Ms. Lloyd, Mr. Paul, Ms. Weisman Members voting no: none. Members abstaining: none. Motion was carried: unanimously.

**ITEM 4. 25 YEAR RECOGNITION AWARDS**

The Superintendent and administrators made the award presentations to the following staff and congratulated them on their 25 years of dedication to the EWRSD:

Kathleen Hart	HHS	Angela Swain	MHK
Catharine Ladner	HHS	Linda Dombrowski	MHK
Hector Bravo Jr.	MHK	Patricia Laudati	WCB
Jeff Kesten	MHK	Thomas Mahon	WCB
Debra Ostroy	MHK	Gail Lord	GNR

**ITEM 5. RECOGNITION OF PERFECT ATTENDANCE FROM TRANSPORTATION**

The following transportation employees were recognized and congratulated for perfect attendance:

Emmanuel Babin

Charles Burt

Ben Duggins

Myrtle Shaw-Slack

Louis Vincent

**ITEM 6. RECOGNITION OF HHS STUDENT: EVA GROTE**

Alix Arvizu, High School principal read the following recognition letter:

Eva Grote, Class of 2009, was one of 400 young women from NJ high schools selected to represent their schools at New Jersey Girls' State during the summer of 2008. Nomination to the New Jersey Girls' State Program is by teacher recommendation. The nominated students then submit an application to the local American Legion Post where the final selection is made. Nominated students spend an entire week at Georgian Court University where they participate in a program that has four major themes. Environment, Empowerment, Economics and Education. During the week long program each student is afforded the opportunity to campaign for and to be elected to a variety of offices representing all aspects of local and state government. Eva ran for and was elected to three offices culminating with being the first ever Hightstown High School representative elected to the position of Governor of New Jersey Girls' State.

Eva is no stranger to campaigning for and holding an elected office. Each of the four years that Eva has been a student at Hightstown High School she has sought and attained the office of class president. In addition, as a tenth grade student, Eva represented HHS at the Hugh O'Brien Youth Leadership Conference. The experience of representing the 350 members of the class of 2009 combined with the opportunity to participate in the Hugh O'Brien Youth Leadership Conference provided Eva with the opportunity to hone her interpersonal, presentational, and leadership skills resulting in her election to the Governorship of NJ Girls' State this past summer.

Leadership is but one of Eva's assets. Scholarship, sportsmanship and school spirit are among her other qualities. Eva maintains a high scholastic average while participating in a number of school activities including spring and winter track, the Red Cross Club and the National Honor Society, the African American Awareness Club, managing the Girls' Soccer Team, Advanced Choir, Marching Band and Drama. In short, Eva Grote is an outstanding school citizen and represents Hightstown High School proudly. East Windsor Regional School District is pleased to recognize the achievement of this outstanding school citizen.

**ITEM 7. RECESS**

A brief recess was taken at 8:20 pm.

The meeting resumed at 8:30 pm.

**ITEM 8. FIRST READING OF BOARD POLICIES**

Ms. Kearns highlighted the following policies:

A. Policy #5460 High School Graduation

B. Policy #9541 Student Teacher /Interns

**ITEM 9. SECOND READING OF BOARD BYLAWS**

A. Bylaws 0174 Legal Services (Completely revised)

B. Bylaws 0177 Professional Services (New)

Mr. Lavery moved seconded by Ms. Fayer to approve the Board Bylaws #0174 and #0177 as submitted.

On a roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Ms Fayer, Mr. Lavery, Ms. Lloyd, Mr Paul, Ms. Weisman. Members voting no none. Members abstaining: none.

Motion to approve was carried unanimously

**ITEM 9A: (added at meeting) Regarding Bylaws 0174 and 0177**

A lengthy discussion on adopting mandated policies/bylaws took place. The Board has difficulty adopting mandated policies and feels that the exercise of voting on them is duplicative and of limited value.

**ITEM 10. SECOND READING OF BOARD POLICIES**

Policy 1570 Internal Controls (New)

Policy 1620 Administrative Employment Contracts (New)

Policy 5112 Entrance Age (Revised)

Policy 6111 Special Education Medicaid Initiative (SEMI) Program (New)

Policy 6320 Purchases Subject to Bid (Revised)

Policy 6360 Political Contributions (Revised)

Policy 6362 Contributions to Board Members and Contract Awards (New)

\*Policy 6423 Expenditures for Non-Employee Activities, Meals, and Refreshments (New)

Policy 6470 Payment of Claims (Revised)

Policy 6510 Payroll Authorization (Revised)

Policy 6831 Withholding or Recovering State Aid (New)

Policy 7410 Maintenance and Repair (Revised)

Policy 7650 School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (New)

Policy 9120 Public Relations Program (New)

\*RE: Policy #6423:

The Board acknowledges and includes this policy in our policy manual because it is mandated, not because we agree with its contents

Mr. Lavery moved seconded by Ms. Fayer to approve the Board Policies as submitted.

On a roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Ms Fayer, Mr. Lavery, Ms. Lloyd, Mr Paul, Ms. Weisman. Members voting no none. Members abstaining: none.

Motion to approve was carried unanimously

**ITEM 11. ANNOUNCEMENTS**

The Superintendent updated the Board on security related matters. All graffiti perpetrators will be prosecuted. The Superintendent gave a progress report on school openings and school open houses. Curriculum changes reflect a strong opening.

**ITEM 12. FIRST OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ITEM 13. FIRST OPPORTUNITY FOR BOARD MEMBERS' COMMENTS**

Ms. Fayer -commented on the Kreps open house. It was a well organized program.

Superintendent Bolandi - offered suggestions on how to engage the community in a positive way to address race relations issues. The community needs to come together and heal together.

Mr. Ettman - expanded on the graffiti issue by saying racism begins in the home. We as a community have to come together to address race relations.

Ms. Fallon- indicated that community race relations council does meet. Board President offered to partner with the grass roots committee.

**ITEM 14. EXECUTIVE SESSION**

The Board went into closed session at 9:28 pm.

**ITEM 15. MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

Mr. Lavery moved, seconded by Ms. Fayer to approve the following items:

- A. \*Staffing
- B. Emergent Hiring
- C. FY 2009 IDEA Application
- D. Out of District Placement
- E. Professional Services for Students
- F. Readmission for Previously Ineligible Students
- G. Travel Related Expenses
- H. Approve Application for NCLB FY09
- I. Approve application for the Best Buy Teach Award Program Grant
- J. Approve Justo Lamas to Perform at Hispanic Heritage Month`
- K. Memorial Donation to HHS
- L. Non-Paid Club at HHS
- M. Donations to HHS Freshmen Orientation Picnic
- N. Field Trip Approvals
- O. Date Change for German Exchange Trip
- P. Volunteers – HHS
- Q. Resoution to Participate in “CJ PRIDE”
- R. High School Curriculum
- S. SEMI Enrollment
- T. Approval of Minutes: September 8, 2008
- U. Interlocal Agreement with Roosevelt: Music Teacher
- V. Board Secretary and Treasurer’s Report for July 2008.
- W. Transfer Report
- X. Surplus Property
- Y. Bill List

On a roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Ms Fayer, Mr. Lavery, Ms. Lloyd, Mr Paul, Ms. Weisman. Members voting no: none. Abstained: none.

Motion to approve was carried unanimously

**A. \*STAFFING**

\*At this meeting Staffing was voted on as a stand alone item.

Mr. Lavery moved seconded by Ms. Fayer, to approve the staffing item and documents as submitted to the Board.

On a roll call vote, members voting yes: Mr. Ettman, Ms. Fallon, Ms Fayer, Mr. Lavery, Ms. Lloyd, Mr Paul, Ms. Weisman. Members voting no: none. Members abstaining: Mr. Paul

Motion to approve was carried unanimously

**B. AUTHORIZATION FOR EMERGENT HIRING PENDING COMPLETION OF CRIMINAL HISTORY CHECK**

It is recommended that the Board approve the submission of applications for emergent hiring pending completion of the criminal history background check to the County Superintendent for the following individuals:

- |                  |                     |
|------------------|---------------------|
| Martin Levitt    | Computer Technician |
| Christopher Ross | Guidance Counselor  |
| Gina Thompson    | Guidance Counselor  |

**C. FY 2009 IDEA APPLICATION**

Approval is requested to submit an application to the NJDOE for the following grant funding for the 2008-09 school year as submitted on NJDOE application as submitted.

Individuals with Disabilities Education Improvement Act (IDEIA Part B)

Grant Number: 21 1245-09 Program Duration: 9/1/08 thru 8/31/09

Grant Amount: Basic - \$1,155,542.00 Preschool- \$50,508.00

**D. OUT OF DISTRICT PLACEMENT**

Approval is requested for the out of district placements to Middlesex Regional Educational Services Academy Learning Center and to Mercer County Special Services School District, and Mercer County Technical Schools Rubino Academy as submitted.

**E. PROFESSIONAL SERVICES FOR STUDENTS**

The special education department requires services of consultants to provide children with disabilities a free appropriate public education as defined by the Individuals with Disabilities Education Act (IDEA).

Name	Type of Service	Rate
EDUCATION INC.	Homebound Instruction	\$40.00 per hour
Professional Educational Services, Inc.	Homebound Instruction	\$40.00 per hour

**F. READMISSION FOR PREVIOUSLY INELIGIBLE STUDENTS**

The following non-compliant affidavit students or persons that have not provided required documentation were removed from the district attendance rolls at the Board of Education meeting June 30, 2008 and July 21, 2008. These students wish to return to the district. All required proof of residency documents, immunization forms along with complete information the district and state requires for school registration have been provided. Up-to-date, notarized affidavits, if needed, also have been provided.

Student #	Grade	School
602315	5	PLD
819324	8	MHK
1010535	11	HHS
602494	2	PLD
600619	9	HHS
602971	1	PLD

**G. APPROVAL OF TRAVEL RELATED EXPENSES**

Approval is requested for the travel related expenses for staff as submitted.

**H. APPROVAL TO APPLY FOR FY09 NO CHILD LEFT BEHIND (NCLB) GRANT**

As submitted.

**I. APPROVE APPLICATION FOR THE BEST BUY TEACH AWARD PROGRAM GRANT**

Approve application for the Best Buy Teach Award grant program entitled “Rewarding Schools for Engaging Students”. This is a technology based award in which classroom teachers can be awarded up to \$5,000 each. Two ESL teachers are interested in submitting an application.

**J. APPROVE JUSTO LAMAS TO PERFORM AT HISPANIC HERITAGE MONTH**

Approval is requested for gifted singer from Buenos Aires, Justo Lamas to perform at the Hispanic Heritage Month celebration on Tuesday October 14, 2008 at the HHS. All costs for this performance will be covered by the Foreign Language Assistance Program (FLAP) grant as part of promoting cultural awareness portion of the grant. All 8<sup>th</sup> grade and HS Spanish students have been invited, and we would like to include all fifth grade Spanish students as well providing the cost in not prohibitive.

**K. MEMORIAL DONATION TO HIGHTSTOWN HIGH SCHOOL**

Anita Anantharaman (class president), 23 Queensboro Terrace, East Windsor, NJ 08520 and her 2003 Senior Class would like to plant a tree with a memorial plaque in Alvin Townsend’s honor outside room 107 at Hightstown High School which is where his mother Deborah Townsend teaches. Alvin was killed in a motorcycle accident this past August. Ms. Anantharaman reports she has collected \$100.

**L. APPROVAL OF NON-PAID CLUB**

It is recommended that the Board approve the application for an Allies of Diversity Club at Hightstown High School which falls under the category of non-paid extra curricular activity with a teacher advisor.

**M. DONATIONS TO 9<sup>TH</sup> GRADE ORIENTATION PICNIC**

The Board recognizes and appreciates the local businesses and individuals that have generously donated food and beverages for the 9<sup>th</sup> grade orientation picnic. (as submitted).

**N. FIELD TRIPS**

It is recommended that the Board approve the list of school field trips as submitted.

**O. DATE CHANGE FOR GERMAN EXCHANGE TRIP**

The High School German Exchange Trip was approved at the May 12, 2008 Board of Education meeting. Mrs. Judith Miller, the supervisor of the trip, is requesting a date change. She would like to leave on the evening of March 24, 2009 instead of during the day on March 25<sup>th</sup>. This date change will enable our students to spend two full days at Humboldtschule, the German High School The return date of April 8th remains the same.

**P. VOLUNTEERS**

The Board of Education approves all volunteers who serve in the East Windsor Regional School District. The following have offered to volunteer at Hightstown High School to help with band equipment trips:

Joel Jack	Edgard Garcia	Rich Kamin	Bob Homoky
Harvey Bailey	Shelly Lightman	Bruce Ackerman	Wendy Kamin
Ed Hirschman	Phil Clingerman	Jerry Thomas	

The following have offered to volunteer at the Grace N. Rogers Elementary School:

Sandy and Michael Alexander	Megan Morgan
Monique Coleman	Debbie Ewanis
Kathy Martin	Loretta Holzbaur
Irish Penn	Diane and Ken Mazurek
Kerry Bellars	Sheryl Shupel
Bernadette Hodge	Rebecca Archer
Shawn Hodge	

**Q. RESOLUTION: 'CJPRIDE' (Central Jersey Program for Recruitment of Diverse Educators)**

The participating Boards of Education in central NJ have determined it is in their best interest to continue to work cooperatively to attract and recruit the best and the brightest of the diverse educators and administrators available. This is a renewal of a longstanding (approx. 10 years) effect to outreach the highest level of candidate.

It is recommended that the Board approve the joint agreement of the participating districts for staff recruitment as indicated in the resolution submitted.

**R. HIGH SCHOOL CLASSES**

Approval is recommended for the following High School Classes that are posted on SharePoint: Earth Science; Physical Science; Chemistry; Physics; Ecology; Algebra; Trigonometry; & SAT Math.

**S. SEMI ENROLLMENT**

The new state efficiency regulations mandate that all NJ LEAs participate in the Special Education Medicaid Initiative (SEMI) program and seek reimbursement for all Medicaid eligible expenditures. The program is administrated through a joint program involving the LEA, the NJDOE, and a private contractor: Public Consulting Group (PCG). It is recommended that the Board authorize the administration to process all related paperwork to apply for Medicaid Provider Number and participate full in the SEMI program.

**T. APPROVAL OF MINUTES: SEPTEMBER 8, 2008**

As submitted – copy on file in Board office and on District website.

**U. INTERLOCAL AGREEMENT FOR MUSIC: ROOSEVELT BOROUGH SCHOOL DISTRICT**

The Roosevelt Borough School District Shares a music teacher with the EWRSD. The teacher teaches two days a week in Roosevelt Borough and three days a week in East Windsor Regional. It is recommended that the Board approve the Interlocal Agreement for Music Instruction between Roosevelt Borough School District & East Windsor Regional School District for the period September 1, 2008 through June 30, 2009 as submitted.

**V. BOARD SECRETARY'S REPORT & TREASURER'S REPORT FOR JULY 2008**

The Board Secretary's report is in agreement with the Treasurer of School Monies Report. It is recommended that the Board approve the Board Secretary and Treasurer's report as submitted for the period ending July, 2008.

**W. TRANSFER REPORT FOR JULY 2008**

The District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis.

It is recommended that the Board review and approve the budget transfers as attached and after review of the attached document, and the secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge the Board certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C.6A:23-2.11, I certify that as of July 31, 2008 no budgetary line item account has been over expended.

Kurt Stumbaugh, Board Secretary

**X. SALE OF SURPLUS PROPERTY**

Administration has two older typewriters that are no use to the District. It is in the best interest of the District to attempt to sell these typewriters at the next surplus property sale.

In the event these typewriters are not sold they will be disposed of.

Tag # 001345 Xerox MemoryWriter 6010 & Tag # (none) Olympia Supertype 330

**Y. ORDERS OF PAYMENT/BILL LIST**

The bill and claims report must be approved the Board of Education before being submitted for payment. It is recommended that the Board approve the attached bill lists for \$452,869.65 as submitted.

**ITEM 16. SECOND OPPORTUNITY FOR PUBLIC COMMENT**

None.

**ITEM 17. SECOND OPPORTUNITY FOR BOARD MEMBERS'' COMMENTS**

Ms. Fallon noted she will not be able to attend the October 13, 2008 meeting.

**ITEM 18. EXECUTIVE SESSION**

**ITEM 19. OPEN SESSION**

**ITEM 20. ADJOURN**

Ms. Fayer moved to adjourn meeting.

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Kurt Stumbaugh, Board Secretary