

# POLICY

## **EAST WINDSOR BOARD OF EDUCATION**

TEACHING STAFF MEMBERS

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PLACEMENT ON SALARY GUIDE

### 3411 PLACEMENT ON SALARY GUIDE

Twelve-month employees who have worked less than six months and ten-month employees who have worked less than five months in a school year will remain on the same salary step for the subsequent contract year unless that placement does not reflect their credited years of experience on the salary guide. In those cases where remaining on the same step results in a placement that does not reflect years of experience, the individuals should be placed on the guide step that does reflect their credited years of experience.

Individuals who have worked less than the number of months required for movement on the salary guide but who have left a comparable position outside the district to accept employment in the East Windsor Regional School District, or who have served as long-term substitutes in the district during that year, may at the discretion of the Superintendent, be moved a step on the salary guide.

Adopted: 25 July 2005

