

POLICY

EAST WINDSOR BOARD OF EDUCATION

OPERATIONS

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PUPIL ENROLLMENTS

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8140 PUPIL ENROLLMENTS

The Board of Education recognizes that efficient district operations require an accurate and up to date accounting of the number of pupils resident in this district and enrolled in district classes and programs.

Pupil attendance shall be recorded in the school register during school hours on each day the school is in session. Separate registers shall be kept in accordance with law and regulations of the State Board of Education. Every reasonable effort shall be made to ensure the accuracy of enrollment figures. Such records shall be made and maintained as will enable the Board to plan program and facilities development, to make appropriate allocation of district resources, and to receive the district's maximum amount of State and federal aid.

The Board Secretary, with the approval of the Superintendent, shall annually and in accordance with the timelines established by the Commissioner, file a report with the Commissioner stating the school district's enrollment. The report will include the number of pupils enrolled by grade; pupils enrolled in approved programs of special education, bilingual education, and vocational education; pupils in state facilities; pupils enrolled in public or private schools to which the Board is paying tuition; pupils receiving home instruction; and any other information required by the Commissioner.

N.J.S.A. 18A:25-4

N.J.A.C. 6:3-9.1; 6:3-9.2; 6A:14-4.8; 6A:14-4.9

Adopted: 22 November 2004

